



DEPARTMENT OF PLANNING
SCHOOL OF ARCHITECTURE AND PLANNING CAMPUS
ANNA UNIVERSITY, CHENNAI-600 025
Phone: 2235 9309 / 2235 9311

Dr. PRATHEEP MOSES
PROFESSOR AND HEAD

Ref. No. Regional Plan/Recruitment/2024

Date: 22.02.2024

NOTIFICATION

Sub: Consultancy Project – Recruitment of Project Staff - Reg.

Applications are invited for the temporary posts of Project Associates for the Department of Planning, Anna University, Chennai – 600 025 under Consultancy Project - “**Preparation of Regional Development Plans for Tirunelveli and Salem Regions**’.

Eligible and interested candidates are requested to submit the filled-in application form along with biodata, photocopies of mark sheet, degree certificate and experience certificate to the “**The Head, Department of Planning, SAP Campus, Anna University, Chennai – 600 025**” on or before **04.03.2024** by Speed Post.

Sl. No.	Designation	Qualification	No. of Posts	Salary (per month)	Duration
1.	PROJECT ASSOCIATE I	Essential: First Class Master's Degree in Economics or Geography Desirable: Good working knowledge in MSOffice	2	Rs.30,000/-	1 Year
2.	PROJECT ASSOCIATE II	Essential: First Class Bachelor's Degree or Master's Degree in Planning Desirable: Good working knowledge in MSOffice/AutoCAD/GIS/Adobe	2	Rs. 30,000/ - Rs.40,000/-	1 Year

Applications shall be prepared as per the prescribed format attached herewith.

HOD (Planning)



**DEPARTMENT OF PLANNING
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ANNA UNIVERSITY, CHENNAI-600 025**

**APPLICATION FOR THE POST OF PROJECT ASSOCIATE
(Temporary basis)**

S. No.	Name of the Post Applied for:													
	Name of the Project: "Preparation of Regional Development Plans for Tirunelveli and Salem Regions"													
1	Name (in Capital Letters with initial at the end)				PHOTO (Recently taken)									
2	Address for communication													
3	E-Mail Id & Mobile No.													
4	Alternate Contact No.													
5	Nationality			Age					Date of Birth		D	D	M	M
6	Educational Qualifications:													
	Degree/Diploma/HSC/SSLC			Specialization		University / Institution		Year of Passing		CGPA/ Percentage				

7	Additional Qualifications:				
8	Experience:				
	Name of the Institution / Organization	Designation	Period		Nature of Work
			From	To	
	Total Experience in years and months:				
9	Additional Information if any				
10	List of enclosures				

Declaration:

I declare that the information furnished above is true and correct to the best of my knowledge and belief that no related information is concealed. If any discrepancy is observed at any state, the Head, Department of Planning, Anna University will be free to cancel my selection / Candidature.

Place:

Signature of the Applicant

Date:

INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM
(Application not submitted in prescribed format / incomplete applications will be rejected)

1. Application form should be neatly typed or handwritten
2. Enclose self-attested photocopies of relevant certificates / proofs wherever necessary.
3. The envelope containing the application should be superscripted with “**Regional Plan/Recruitment/2024**”.
4. Only shortlisted candidates will be called for the interview.
5. Candidate attending the interview will do so at their own expenses.
6. The positions are purely temporary and the duration is for one year.
7. Write the Name of the post applied for, on top of the envelope.
8. Duly filled in application along with self-attested photocopies of relevant certificates should be sent to the address “The Head, Department of Planning, School of Architecture and Planning Campus, Anna University, Chennai- 600 025”. Last date for the receipt of the application is **04.03.2024 @ 5.30 pm**.
9. Full address, name of the District and pincode should be clearly mentioned in the envelope.
10. The decision of the Selection Committee is final.

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